

Parks and Recreation Monthly Status Report

Current Major Projects April 18 - May 15, 2020	
Landscape Management: Parks and Greenways Landscape Maintenance	<p>Mowing: Central City: Completed 4 cycles of mowing</p> <p>Mountain View: Completed 4 cycles of mowing</p> <p>Routine daily/weekly clean-up of trash and debris in all parks, green spaces and around public buildings in Central City area</p> <p>Began better defining landscape bed edges and touching up mulch throughout Elmwood and Yellow garden.</p> <p>Prepared beds & began planting annual flowers in key locations throughout the city. <i>Due to unseasonably cool temperatures, most planting and hanging basket placement was delayed until May 14th.</i></p> <p>Continued working on weeding, removing leaves, spraying, pruning, edging and mulching landscape beds throughout the city and in the central city area.</p> <p>Intense focus on weed control throughout city landscapes.</p> <p>Greenup applied select broadleaf weed post-emergent control in high profile turf areas (Central City & Mtn View) on 4/6</p> <p>2 new full-time positions and 1 seasonal position began with Downtown Crew. Moved 1 employee to City Wide crew for more even distribution and skill set value.</p> <p>Prepared water trucks for the season.</p> <p>City Wide Crew Supervisor assisted multiple sections in training and preparing for pesticide registered technician test. Completed hands-on spray training for 6 employees.</p> <p><i>Due to no special events and limited downtown and park traffic, crews have been able to overseed weak turf areas and spend quality time and attention on areas</i></p>

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	<p><i>that are typically rushed through. Attention to detail and utilizing the opportunity of limited use should result in stronger, healthier turf and better landscapes.</i></p>
<p>Landscape Management: Parks/Open Space Turf Maintenance</p>	<p>City Wide Mowing: Completed 1½ cycles of mowing Average cycle: 17 days</p> <p><i>Currently operating with 6 full time employees and only 1 seasonal. Posted and interviewing second round of candidates to get 5 seasonal positions filled.</i></p>
<p>Park Management: General Amenity Maintenance/Repair, Event Support</p>	<p>The security gate to Mill Mountain Park has been closed due to the COVID 19 Restrictions</p> <p>Public events have been cancelled due to COVID 19</p> <p>The new Park Management Coordinator started on April 7, 2020.</p> <p>Worked with AEP to service a light at Fallon Park ball diamond.</p> <p>Eureka Park tennis court lights were fixed. Timer was set to the wrong time.</p> <p>Repaired a picnic table at Mason Mill Park that was in need of some new boards.</p> <p>Replaced a broken Mutt Mitt station at Lakewood Park.</p> <p>River's Edge North "Twist and Turns" were picked up at the request of the Park Planner and were placed on site.</p> <p>Routine fence repair being performed as it happens.</p> <p>Routine park amenity maintenance ongoing</p>
<p>Park Management: Shelter/Restroom Cleaning, Trash/Litter Removal</p>	<p>Park restrooms have been closed system wide due to COVID 19 Restrictions.</p> <p>Shelter reservations have been stopped due to COVID 19 Restrictions.</p> <p>Pressure washing all shelters to disinfect and prep for future use has been ongoing and is almost complete. Once this is done</p>

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	<p>then all park facilities will have been thoroughly pressure washed during the Covid19 crisis.</p> <p>Motion light at East gate Park Shelter was busted. Debris was cleaned up and light was fixed.</p> <p>Repaired a broken window at Mill Mountain restrooms on the women’s back right side.</p> <p>Worked with the Trails and Greenways section to address a couple concerns with Mutt Mitt placement and trash can placement. Specifically, who is responsible for doing litter removal? Both sections worked together to come to a logical conclusion on responsibility to these stations moving forward.</p> <p>Removed two of the “Trash Barrels” along Murray Run greenway. 1 on Montgomery and another behind Patrick Henry High. Working with Trails and Greenways to monitor this section and evaluate if a more permanent “Twist and Turn” needs to be placed in this area.</p> <p>Replaced a trash can that had been swept off pad during flooding along Wiley Dr.</p> <p>Weekend trash collection and general park cleaning has continued as normal</p>
<p>Park Management: Playground Safety Inspections and Repair</p>	<p>Routine playground inspections and maintenance on going.</p> <p>Replacement crawl tubes were purchased for Countryside Park but are currently on hold due to a slowdown in manufacturing.</p> <p>All playgrounds that required new mulch have been planned to be re-mulched during this time with low foot traffic and there are only 3-4 more areas that still need mulch. This is being done as it is delivered and between pressure washing.</p> <p>All play equipment has been pressure washed and sanitized and will be hit again once pressure washing of shelters is completed.</p>
<p>Trails and Greenways: Personnel and Administration</p>	<p>All trainings for staff have been suspended due to COVID-19.</p>

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	<p>The payment for the Ditch Witch was scheduled with finance. The machine is in stock at Ditch Witch of Roanoke Valley and will be delivered once they receive payment.</p> <p>Staff conducted interviews for the Maintenance Worker 2 position on Friday, April 24. Ronald Sieber was offered the position and will be starting on Tuesday, May 19.</p> <p>Interviews for the final Maintenance Tech 1 position are scheduled for Thursday, May 14 and Friday, May 15. There are 7 interviews for one position.</p>
<p>Trails and Greenways: Trails</p>	<p>Carvins Cove:</p> <p>Sawmill Branch trail is closed until further notice due to COVID-19 closure of the Appalachian Trail.</p> <p>Rock N Roll—The Pathfinders for Greenways Weekend Crew has continued construction on this trail. There were 8 public workdays in March. Public workdays now consist of Brian Batteiger as the crew leader and one other person at a distance of 6 feet or more there as a safety while he runs construction equipment.</p> <p>Third Deck—A volunteer has offered to work on it solo with hand tools during the COVID-19 pandemic and built about 300 feet of additional trail this month.</p> <p>Maintenance— 12 dead and down trees were removed during this time period from Hi Dee Hoe, Lakeside, Songbird and Schoolhouse at Carvins Cove.</p> <p>Volunteer hours report—There were 11 unique volunteers that contributed 146.3 volunteer hours on trails in April.</p> <p>Mill Mountain: Trails Plan—All meetings have been cancelled until further notice. The Task Force has been having draft updates and edits via e-mail during this time frame. A draft was not sent out during this time frame due to slow committee responses to the April 14 draft.</p>

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	<p>Trees were removed from Woodthrush, Star Trails.</p> <p>The bottom of the Monument trail has been partially brushed back.</p> <p>Morningside: No updates at this time.</p> <p>Fallon Park Cyclocross Course: No updates at this time.</p> <p>Murray Run Greenway and Fishburn Park Trails: Several leaner and standing dead trees were removed on Murray Run Greenway by Urban Forestry.</p> <p>Renee and a volunteer brushed back the area from Montgomery to the connection to Oregon.</p> <p>Fern Park Trail: No updates at this time.</p> <p>Eagle Scouts: Yates Neal will be installing bike fixstations at the top of the Monument trail at Mill Mountain and at the bottom of the Fern Park trail. Sites are marked and we are awaiting the VA 811 dig certificate.</p> <p>Due to Covid 19, all trail work days will be cancelled at this time. Volunteers may still go out in one or two person teams to do basic maintenance.</p>
<p>Trails and Greenways: Greenways</p>	<p>Garden City Greenway, Lick Run Greenway, Tinker Creek Greenway and Mill Mountain Greenway will be reopening at 8:00am on Friday, May 15. Renee has worked on identifying locations for social distancing signage at trailheads and major access points. 50 Signs have been ordered for paved and natural surface trails and will be installed.</p> <p>Trash pickup continues on the Greenway at a once a week schedule, rather than twice a week due to closure.</p> <p>In the last 30 days, we have removed 49 bags of garbage from the Greenway receptacles and mutt mitt stations. Trash seems to be on the decrease as the greenways have been closed.</p>

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	<p>Staff are on a 21.5 day mowing cycle due to 8 rain/flood cleanup days in the last cycle. We are currently starting the third mow cycle for 2020.</p> <p>There were two moderate flood events in the last month that flooded both low water bridges on Roanoke River Greenway as well as Wise Ave, Dale Ave and Kenwood areas on Tinker Creek Greenway. Both took several days of cleanup with Parks and Recreation staff and Stormwater staff.</p> <p>Greenway Ambassadors—There were 4 ambassadors that spent 32.5 hours on Murray Run greenway and natural surface trails in April.</p> <p>Roanoke River Greenway—Renee is waiting for the revised survey plat and a complete survey of an additional parcel from Balzer for the easement at Bennington.</p> <p>The subsidence near the intersection with Garden City Greenway still exists and has been fenced off. Staff will be repairing this May 13 or 18 in anticipation of the greenway reopening.</p> <p>Broken fencing has been removed near the intersection with Garden City Greenway along Bennington. Staff are looking at design standard fencing for replacement where needed.</p> <p>The Western Virginia Water Authority is working on a man hole rehabilitation project mostly on Roanoke River Greenway and Tinker Creek Greenways. They are working with Renee on access and times of work and mowing and maintenance schedules are being adjusted when needed.</p> <p>Tinker Creek Greenway—No updates at this time</p> <p>Garden City Greenway—One tree removed during this time frame.</p> <p>Lick Run Greenway—No updates at this time.</p>
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	<p>Mill Mountain Greenway—No updates at this time.</p> <p>Read Mountain Greenway—Construction is finishing up.</p> <p>Eagle Scouts: Chase Cumins—Roanoke River Greenway kiosk at Wasena Park—no updates at this time.</p> <p>Ashton Fulton—Mill Mountain Greenway kiosk at Monument trail—just getting started with project and working through paperwork and approvals.</p> <p>Cameron Speaker—Tinker Creek Greenway kiosk at Dale Ave North—just started with project and working through paperwork and approvals.</p> <p>Drew Schroder—Bike Fixstations on Murray Run Greenway at Shrine Hill Park and Fishburn Park—just started with project and working through paperwork and approvals</p>
<p>Trails and Greenways: Blueways</p>	<p>Renee is working with Dwayne D’Ardenne on a preliminary engineering report for replacement of the lowest low water bridge through Smith Park to allow for higher clearance and recreational use for the greenway and river.</p> <p>Renee is working with the Blueways Committee and other municipalities on an updated map for the Blueway kiosks.</p> <p>There were no meetings during this time frame due to COVID-19.</p> <p>Eagle Scouts: There are no eagle scout projects on the Blueway at this time.</p>
<p>Urban Forestry: Parks, Greenways and Street Tree Maintenance/Tree Emergencies /Roadside Trimming</p>	<p>Urban Forestry responded to 21 requests for inspections; 30 emergency tree calls; 95 trees were pruned; 92 trees were removed; 3 stumps were removed; and 6trees were planted.</p> <p>Coronavirus has caused the absence of one Tree Trimmer thus far. Otherwise, Urban Forestry staff continue to report as usual and work a full week. No</p>

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	<p>interruption of work due to COVID 19 has occurred.</p> <p>Cindy McFall’s staff at Mountain View filmed a virtual tree walk and horticulture tour with Laura Reilly and myself. Dr. Wiseman from Virginia Tech and I filmed a virtual field trip for his arboriculture class.</p> <p>The candidate for the Parks and Recreation Supervisor – Urban Forestry (Tree Inspector) has successfully passed the pre-employment drug and alcohol test and background check. The drug and alcohol test was delayed due to a roommate reporting a fever, and caused the rescheduling of the test for 14 days later.</p>
All Sections: Administration Vehicles	<p>The new Parks trash truck #4300 is still waiting on a body. The Parks coordinator pickups that had been budgeted for replacement this year were eliminated in the Fleet budget, as well as the Parks Manager SUV. The full sized coordinator pickup needed for the new Trails and Greenway Coordinator was never funded. That position is currently working without an assigned vehicle.</p> <p>Director Powell approved the repair of the Urban Forestry knuckle boom truck that has been down for over 9 months. Estimated costs are \$5,000 to \$6,000.</p>
Fishburn Mansion	The center is closed and all rentals have been cancelled.
Garden City	All programs and rentals in the center have been cancelled.
Fitness and Wellness	All scheduled programs have been cancelled through May 15.
Arts and Culture	All scheduled programs have been cancelled through May 15.
Therapeutic Recreation	TR Programs have been cancelled until further notice by Roanoke County Parks and Recreation.
Trips and Tours	All scheduled programs have been cancelled through May 15.
Virtual Community Rec Programming	Staff are working on Virtual Programming as a way to engage with our citizens and help them keep active during the stay at home order. These programs can be found on the Department website-Happiness Project. The following explains what projects are scheduled for April.

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	<p>Fitness and Wellness: The following virtual Fitness and Wellness Programs have been created and are posted to the Happiness Project on the Department website.</p> <p>Guided Breathing Chair Yoga</p> <p>Arts and Culture: The following virtual Arts and Culture Programs have been created and posted to the Happiness Project on the Department website:</p> <p>Earth Day Paint Party Great Big Hug Pop Up Card Paper Terrarium Naomi Hide and Seek Puzzle Program Farm Sign Language Video Noke’s Downtown Adventure</p> <p>Tours: A virtual Mountain View Tree and Garden tour has been created and posted to Happiness Project on the Department website.</p>
Youth Athletics	<p>NFL Flag Football Canceled</p> <p>Youth Baseball Canceled</p> <p>Youth Softball (RAYSA) Canceled</p>
Adult Athletics	<p>Adult Spring Softball Canceled</p> <p>Adult Ultimate Pick-Up Postponed until August 1.</p>
Athletic Field Maintenance	<p>Athletic Field Maintenance staff have been continuing the upkeep of all ball diamonds and athletic fields (mowing, spraying, fertilizing). They have also been assisting our Landscape Maintenance Crews with general park mowing and trimming; Trails and Greenways with mowing, trimming, and sign installation.</p>
Youth Development Programs	<p>All programs cancelled effective March 16. No decision yet as to operation of summer day camps. Have distributed letters of inquiry to all current enrollees in After School program as to their plan to return in the fall. Full time staff have been</p>

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	submitting virtual program ideas to Marketing and Information Coordinator.
Youth Development Staffing	Summer positions were removed from the job board. Once know the status of summer camps will be contacting current staff as to their plan to work during the summer. Full time staff have completed their assigned Social Distancing patrol shifts.
Youth Development Centers	Painting still in progress at Eureka; was due to be finished in March but still working. Painting at Grandin has been cancelled for this fiscal year due to spending freeze. Not booking any facility rentals.
Eureka Open Gym	Not in operation at this time.
Summer Feeding Program	Preparing application for submission on May 15 with program scheduled to begin June 15; this can be revised. Have lost 3 sites from summer 2019 due to the organizations going out of business. Changing applications for the Housing Authority sites to be non-congregate sites-meaning the children can pick up the meal and take home to eat; normally have to eat on site.
Feeding America	Not in operation due to the cancellation of after school programs.
Discovery Center Programs	<p>4/11 Environmental Ed: Preston K-2 Cancelled due to Covid-19</p> <p>4/17 Ferguson Fitness: Preston 3-5 Cancelled due to Covid-19</p> <p>4/18 OAC: Tinker Hike and Invasive Pull Cancelled due to Covid-19</p> <p>4/20-5/11 Obstacle Course Warriors 7 Programs Cancelled due to Covid-19</p> <p>4/21-5/7 Nature Lab 6 Programs Cancelled due to Covid-19</p> <p>4/21 Environmental Ed: Preston 3-5 Cancelled due to Covid-19</p> <p>4/25 Project Learning Tree Workshop Cancelled due to Covid-19</p> <p>4/28 Environmental Ed: Eureka Cancelled due to Covid-19</p> <p>4/17 Ferguson Fitness: Preston K-2 Cancelled due to Covid-19</p>

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	<p>5/4 VT Con Bio Course Student Presentation</p> <p>5/6 Mill Mountain Disco MTB Race 1 Cancelled due to Covid-19</p> <p>5/9 OAC: New River Trail Biking Cancelled due to Covid-19</p>
Discovery Center Attendance	April 2020 walk-in attendance 0.
Discovery Center Retail Sales and Donations	April 2020 Retail Sales \$0.00 April 2020 Donations \$0.00
Other Discovery Center Projects	<p>Completed Social Distancing Park Patrol 4/18, 5/3 and 5/9</p> <p>Completed 7 virtual programs for social media</p> <p>Ongoing Great Roanoke Camp in virtual program</p> <p>Ongoing Best practices for operations and programming when re-open</p> <p>Ongoing Outdoor Adventure Club planning.</p> <p>Ongoing VDGIF grant planning.</p> <p>5/6 Outdoor Recreation Management and Response during Covid-19 Webinar</p>
Outdoor Recreation Programming	<p>-Met with staff to discuss both Summer and Fall programming. What worries and concerns they have. How to keep front line staff safe as well as customers. How to address kids social distancing? What PPE and sanitizing equipment may be necessary? How to minimize touch points and shared equipment all while following industry standards for risk management.</p> <p>-Working on how to make this work for potential Summer Camps, overnight programs, traveling programs, Le Tour de Roanoke.</p> <p>-Researching best practices for outdoor programming, races and events as they become available.</p> <p>-Researching how other industry leaders are adjusting and amending in person programming</p>

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	<p>-Cancelled all programs and events through the end of May due to COVID-19. In the process of cancelling June programs.</p> <p>-Cancelled program include:</p> <p>Private caving group: 3/14/20 - Cancelled due to COVID-19</p> <p>4/16/20: Jackson River Scenic Trail Bike & C&O Heritage Center Tour - Cancelled due to COVID-19</p> <p>4/18/20: OAC AT Hike and Invasive Species Pull - Cancelled due to COVID-19</p> <p>4/21/20: River Clean-Up with RMA - Cancelled due to COVID-19</p> <p>4/23/20: Rocky Knob Hike - Cancelled due to COVID-19</p> <p>4/26/20: Pilot Mountain Rock Climbing - Cancelled due to COVID-19</p> <p>5/6/20: Mill Mountain Disco MTB Race #1 - Cancelled due to COVID-19</p> <p>5/7/20: Sharp Top Sunset & Full Moon Hike - Cancelled due to COVID-19</p> <p>5/7/20 - Learn to SUP - Cancelled due to COVID-19</p> <p>5/9/20: OAC Biking on the New River Trail - Cancelled due to COVID-19</p> <p>5/10/20: Le Tour de Roanoke - Mother's Day Brunch - Cancelled due to COVID-19</p> <p>5/12/20: Beginner Mountain Bike Series - Cancelled due to COVID-19</p> <p>-Compiled park history and information for Explore Your Local Parks by Bike Series.</p> <p>-Started working on fall programming ideas and schedule</p> <p>Continued working on Virtual Programming</p>
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	<ul style="list-style-type: none"> -Finished working on content for Great Roanoke Camp-in (including 5 how-to videos, 1 how-to slideshow, several knot animations, campfire game ideas, and portion of Lorax video). -Finished working on Outdoor Cooking Series (including 6 how-to slideshows). -Finished working on creating bike routes to all city parks (8 routes total, including pdf cue sheets, GPX files, and how to use Ride with GPS slideshow). -Created bicycle safety video in partnership with Roanoke Valley-Allegheny Regional Commission -Started working on 2 Carvins Cove bicycle routes -Wrote blog post to introduce city parks bicycle routes
GO Fest	<ul style="list-style-type: none"> -Meeting to discuss options for this year's festival -Brainstorming options to support the community, have multiple small events, larger event, how to support sponsors, etc.
Special Events	<p>Elmwood Park / Open Space</p> <ul style="list-style-type: none"> - On-going coronavirus cancellations for all events April 30 and beyond. Many have rescheduled. Others were refunded. -Coordinated with Transportation: cancelling major events on a rolling 30day schedule. -Monitored information from CDC and Governor related to events and large gatherings -Began work on updating the Elmwood Promoter's Guide <p>Fireworks</p> <ul style="list-style-type: none"> -Worked on logistics for event: -Discussed permitting with Asst. City Managers, Transportation, PARK Roanoke, Traffic Engineering, and Fire Marshall's Office

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	<p>-Secured permission from PARK Roanoke to launch close-prox fireworks on garage surface (Re: structural engineer)</p> <p>-Secured draft of letter to surrounding property owners from City Attorney's office</p> <p>-Kept up with partners (Across the Way Prod. & Blue Ridge Beverage)</p> <p>-Discussed possible options: River's Edge Show, got a second show option from Master Displays</p> <p>-Discussed/decided to cancel in light of continued limits on gatherings foreseen for beyond July 3rd, as well as cancellations of surrounding shows.</p> <p>DISCO</p> <p>-Discussed options for bringing back a single day race in fall</p> <p>Tiny Tot Tri</p> <p>-Pending state of events in the fall.</p>
Data Analytics	<p>Process Improvement</p> <ul style="list-style-type: none"> • Documented changes to parks mowing between sections • Created process maps of parks mowing workflows <p>VUEWorks Asset Management System</p> <ul style="list-style-type: none"> • Attended virtual regional VUEWorks meeting • Continued to update desktop configuration and mobile forms based on user feedback • Provided additional desktop training for users • Attended online training for creating reports • Created report for tracking biweekly time for personnel • Created report for tracking volunteer hours • Updated personnel data • Researched QAlert integration • Resolved issue with recurring work orders • Tested editing GIS attributes using VUEWorks

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	<p>GIS/Mapping</p> <ul style="list-style-type: none"> • Updated the following GIS layers for VUEWorks: mowing, landscaping, and trash cans • Created test dashboard for marketing data in ArcGIS Portal <p>Major Upcoming Tasks</p> <ul style="list-style-type: none"> • Perform spatial analysis for 10-Minute Walk to Parks Plan • Demo ArcGIS Portal tools for analyzing marketing data, FY19 recreation programming master report and FY19 NRPA Park Metrics • Update Parks mapping on GIS website
Marketing and Outreach	<p>Digital Marketing Highlights</p> <ul style="list-style-type: none"> • Google Analytics Metrics <ul style="list-style-type: none"> ○ 11,448 monthly sessions (3.2% increase) ○ 8,525 monthly unique users (82.3% of monthly traffic) ○ 45,321 page views (1.24% increase) ○ Most popular was Carvins Cove followed by our main page • Social Media Metrics <ul style="list-style-type: none"> ○ +0.28% in Facebook Likes to 15,841 ○ -.12% decrease in Twitter followers to 4028 ○ +2.22% increase in Instagram followers to 5,294 ○ Total community size is 25,163 up .62 % overall <p>PLAY Magazine</p> <ul style="list-style-type: none"> • Summer PLAY has hit stands in a limited capacity. • Fall PLAY write-ups are due May 25 <p>Monthly Newsletter</p> <ul style="list-style-type: none"> • 10 new leads this month. • Total email list size is now 28,907 • Newsletter open rate was 27% and the CTR was 11% with 645 clicks. While the CTR has declined, the overall clicks are up significantly. <p>Advertising Channels</p>

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	<ul style="list-style-type: none">• NPR ads brand awareness ads (until the end of May)• Summer Camps in Macaroni kids (although not sure what our plan is here)• PBS <p>Blogs</p> <p>“Six Ways to Celebrate Earth Day with PLAY Roanoke” https://www.playroanoke.com/six-ways-to-celebrate-earth-day-with-play-roanoke/</p> <p>“Public Invited to Mill Mountain Advisory Board Meeting” https://www.playroanoke.com/public-invited-to-mill-mountain-advisory-board-meeting/</p> <p>“Paved Greenways to Reopen Coinciding with Governor Northam’s Forward Virginia Blueprint” https://www.playroanoke.com/paved-greenways-to-reopen-coinciding-with-governor-northams-forward-virginia-blueprint/</p> <p>“How to Buy a Bike (And Other Important Cycling Info)” https://www.playroanoke.com/how-to-buy-a-bike-like-a-grown-up/</p> <p>Community Relations</p> <ul style="list-style-type: none">• Email list about greenway reopening• Email monthly subscribers about virtual programming• Happiness Project• Visit lesser-known parks• Highlight Parks Crew• Sharing City COVID19 info• Sharing Parks and Rec essential employees with Tiffany for City video• Great American Camp-In <p>Play Roanoke Website</p> <ul style="list-style-type: none">• Updated Homepage Sliders• Updating website/webpages as things change (e.g. greenway reopening, stay-at-home order)• Update Happiness Project with virtual programming as it becomes available.• Building Parks by Bike program <p>Media Relations</p> <ul style="list-style-type: none">• Great Roanoke Camp-In (WDBJ)<ul style="list-style-type: none">○ Susan Herndon-Powell
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	<ul style="list-style-type: none"> ○ https://www.wdbj7.com/video/?vid=570056542 ● Great Roanoke Camp-In (WDBJ7) <ul style="list-style-type: none"> ○ Susan Herndon-Powell ○ https://www.wdbj7.com/video/?vid=570054222 ● Great Roanoke Camp-In (WFXR) <ul style="list-style-type: none"> ○ Susan Herndon-Powell ○ https://www.wfxrtv.com/lifestyle/living-local/the-great-roanoke-camp-in/ ● Reopening Greenways (WDBJ7) <ul style="list-style-type: none"> ○ Stephanie Long ○ https://www.wdbj7.com/content/news/Roanoke-City-Greenways-Reopening-Friday--570442581.html ● Greenways Reopening (WFIR) <ul style="list-style-type: none"> ○ Michael Clark ○ https://wfirnews.com/news/no-portajohns-when-roanoke-greenways-reopen-plan-ahead-or-hold-it-in <p>Major Upcoming Tasks</p> <ul style="list-style-type: none"> ○ PLAY Fall 2020 ○ Helping Communications Office as needed ○ Trivia Night with local breweries ○ City-Wide Mailing option ○ Podcast (on hold right now) ○ New Meet Me at the Park (on hold) ○ Hot Ones with director? ○ June Newsletter ○ WPA Posters (Kind of on hold right now) ○ Mill Mountain Open House (Rescheduled/on hold) ○ Parks to Kids Day ○ Virtual Play ○ T-shirts for Parks and Rec Month ○ VRPS awards ○ Parks and Rec month planning
Administration	<p>Updated Management & Budget on our CIP expenditure planning.</p> <p>Assisting Director as necessary with Recreation Center/Aquatic operational analysis.</p>
Greenways-Trails Planning and Development	<p><u>Tinker Creek Greenway Phase II</u></p> <p>Examining internal stakeholder 60% design comments; determined that a majority are “nice to have’s” and doubtful if they can be</p>

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	<p>included within the project due to our extremely tight budget.</p> <p>Regional Planning staff requested that we shift more than \$1M in currently available RSTP/STBG funds back to FY23. We could not accommodate the request for we plan to go to construction in FY21 and will need the majority of our funds readily available in FY21. Expected to conclude construction in late FY23.</p> <p>Further examined fishing access along Tinker Creek & how greenway project may impact. Tinker is a regionally known stocked trout habitat that contributes to our outdoor economy. While we will not be able to retain 100% of the current wade-in locations for fishermen, we will be able to protect critical access points along the 13th Street corridor.</p> <p>While there is front-end interest in a possible Tinker Creek chemical spill mitigation effort that would affect portions of the same areas as is the current trail development project, there are many unknown and unproven desires for the mitigation. To-date, we are not aware of any quantifiable evidence that the funds discussed translate into any achievable scope of work. The \$7.2+M trail project will continue to move forward with our efforts. Should future chemical mitigation opportunities present themselves, we will consider those in a process that will not deter from the City's previous commitments to VDOT, the Comprehensive Plan, the Regional Greenways Plan, and the Parks and Recreation Master Plan for Tinker Creek Greenway Phase II.</p>
Parks Planning and Development	<p><u>River's Edge - North</u></p> <p>Remaining park amenities that we will be installing outside of these contracts are trash receptacles, a bike repair station, bike rack, spectator bleachers, and player benches. The trash receptacles have arrived, currently waiting for tables, bike rack, and bike repair station. Ricky Phoenix of Facilities Management will be handling the installation upon the decorative concrete.</p>

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	<p>Shirley Holland updated us recently that Carilion is currently not in a position to financially support their intended park capital donations at this time. They will revisit their investment options once the pandemic has passed and economic recovery is behind us.</p> <p>We experienced a large crack over one entire section of the decorative concrete walk. The contractor, under warranty, will have to cut-out and re-pour the entire section. We will need to wait and let this cure before opening the park to the public.</p> <p>*The new Bermuda turf requires more attention that it is receiving. The timing and implementation of nitrogen, herbicides, irrigation monitoring, aeration, etc are beyond the daily operational capabilities of existing staff. I am available to temporarily assist oversee these fields until additional operational staff can be added if you so choose.</p> <p><u>Mill Mountain: Wildflower Garden</u> We are still awaiting an executed contract for the project. The procurement side of this began prior to January and the understood date of completion had to be before May 2020. Funds had to be encumbered before May 1st per grant stipulations and it was a difficult effort to have that occur. A P.O. was issued on April 30th. Spoke to the Owner of Roanoke Landscapes this morning and he has had to reorganize his work schedule and push the City into the later part of June as a potential start date due to this situation.</p> <p>Please keep in-mind that on the front-end, we were originally approved to handle procurement with a small-letter RFP, but unfortunately this was altered and we had to implement a design-build project that required months of time. Considering that the project was for the work of a unique design tradesman where creativity was more critical than simple trade construction bid, coupled with a small cost value of \$40K, the design-build option was burdensome.</p>
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Parks and Recreation Monthly Status Report

	<p><u>Carvins Cove: Wimmer and AEP Easement</u></p> <p>We are waiting to see if Mr. Wimmer desires to move forward with his plan and if so, we have requested that he provide us with the name of the surveying firm he intends to use. The City desires that the Wimmers use a survey group that is properly licensed and has a good business reputation and expertise in their field.</p>
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